

MILITARY & VETERAN-AFFILIATED STUDENT CHECKLIST

For Using GI Bill Benefits

- Submit application for admission and general university scholarships – Spring: Dec. 1 Summer/Fall: Feb. 1 (App fee waivers available for active duty and veteran students)
- Submit official transcripts/ACT/SAT test scores – Transcripts required for transfer admissions
- Request all Military Training and Educational transcripts (JST/Air University) to be sent to the Office of Recruitment and Admissions
- Complete FAFSA at fafsa.ed.gov – March Priority Date
- Apply for VA Education benefits at va.gov (if applicable) – 3-6 months prior to the start of classes
- Submit application to the K-State Scholarship Network (KSN) – February Deadline
- Register for New Student Orientation (Once admitted) – Spring: Opens in October Summer/Fall: Opens in March
- Provide copy of Certificate of Eligibility to Office of Veteran Affairs – Should receive 8-10 weeks after applying for VA Education benefits
- Complete and return K-State Tuition Waiver Form to Office of Recruitment and Admissions
- Attend enrollment with advisor and bring ECR form (see below).
- Complete Veteran Enrollment Certification Request form with signature from Academic Advisor and return to Office of Veteran Affairs – During New Student Orientation
- Attend New Student Orientation

MILITARY & VETERAN RESOURCE GUIDE

Office of Recruitment and Admissions:

Berney Family Welcome Center

k-state@k-state.edu | 785-532-1521

Academic Achievement Center:

101 Holton Hall

achievement@k-state.edu | 785-532-6492

Student Access Center:

202 Holton Hall

accesscenter@k-state.edu | 785-532-6441

Cashiers and Student Accounts:

211 Anderson Hall

sponsorship@k-state.edu | 785-532-6317

Military Affiliated Resource Center

217 Student Union

kstatenontrad@k-state.edu | 785-395-8387

Coordinator for Special Populations Recruitment:

Makenna Duncan kstate15@k-state.edu | 785-532-1521

Air Force ROTC:

108 General Richard B. Myers Hall

afrotc@k-state.edu | 785-532-6600

Army ROTC:

101 General Richard B. Myers Hall

armyrotc@k-state.edu | 785-532-5173

Office of Veteran Affairs:

207 Anderson Hall

veteran@k-state.edu | 785-532-7061

TRiO Program:

103 Holton Hall

essinfo@k-state.edu | 785-532-5642

Ft. Riley Education Center:

militaryTA@k-state.edu | 785-532-5575